

Erie Township Board
Regular Meeting and Public Hearing
Erie, Michigan

September 12, 2023

CALL TO ORDER:

The regular meeting of the Erie Township Board was held Tuesday, September 12, 2023, at the Erie Township Hall, 2065 Erie Rd., Erie, Michigan. Township Clerk Kimberly Cousino called the meeting to order at 7:00 pm. The roll was called, and the Pledge of Allegiance recited. Prayer provided by Danny Taylor.

Gary Wilmoth, Supervisor – Absent - Excused
Cindy Wisbon, Treasurer- Present
Kimberly Cousino, Clerk- Present
Steve Mishka, Trustee – Present
Paul Perry, Trustee – Present

P. Perry moved supported by C. Wisbon, to appoint S. Mishka as chair for board meeting. Motion carried.

B. CONSENT AGENDA:

- 1) Minutes Approval from August 8, 2023, Regular Meeting and Public Hearing
- 2) Building Report; August 2023
- 3) Treasurer’s Report, August 2023
- 4) Revenue and Expense Report, August 2023
- 5) Police Report; August 2023

C. Wisbon moved supported by P. Perry, to approve consent agenda items 1-5 waiving the reading. Motion carried.

C. CORRESPONDENCE:

- 1) Monroe County Drain Commissioner
- 2) BS&A Software – Citizen Request for Action Program
- 3) Consumer’s Energy
- 4) South County Water System
- 5) Letter from Resident RE: Morin Point East SAD
- 6) Erie Fire Department – Calls to Date

C. Wisbon moved supported by P. Perry, to approve and place on file correspondence items 1-6, waiving the reading. Motion carried.

D. PUBLIC COMMENT:

Diane La Plante inquired about the streetlight at Summit St. and Sterns, it is gone. Officer Ed Carrier responded that it was damaged during a recent storm and will be replaced. Diane also spoke in regards to park rental rules and terms of agreement; it is the renters responsibility to clean the park after their use, properly dispose of garbage, and replace garbage bags; park deposits should not be returned if the renter did not clean up after themselves, and any disputes about the return or forfeit of a deposit should be directed to the park board to handle.

Kellie Tuller, Superintendent of Mason Consolidated Schools invited everyone to attend the homecoming football game on September 22, 2023.

Steve Harrison – Provided correspondence to the board regarding short term rentals.

E. BUSINESS:

1) Bills Approval:

C. Wisbon moved supported by P. Perry, to approve checks #36569 - #36643 from the general fund including payroll and ACH & EFT in the amount of \$185,152.50. Checks #1700 - #1701 from the Trust and Agency account in the amount of \$705.00. Roll called; C. Wisbon – yes, P. Perry – yes, S. Mishka – yes, K. Cousino – yes. Motion carried.

2) Erie Township Historical Society:

Diane Cousino, Sib Slagle, and Cindy Lucas were present from the historical society to inform the board that Erie Township will turn 200 years old in 2027. They are requesting the board consider forming a budget and committees for events. The historical society meets the third Thursday of each month at 3:00 p.m. at the Erie Branch Library.

3) Public Hearings:

K. Cousino moved supported by P. Perry to close the regular meeting and open the public hearings for Petee’s Colony and Morin Point East Special Assessment Districts, at 7:13 p.m. Motion carried.

a. Petee’s Colony Special Assessment District:

Two property owners were present from Petee’s Colony; they are in favor of continuing the \$100 assessment per parcel for three more years.

b. Morin Point East Special Assessment District

Roger Manders – Stated the road is in good condition, asked how much money is in their account now and what the money is used for.

Treasurer Cindy Wisbon responded the road was completely re-done in 2018, the district has \$21,535.35 in the savings account, the money is used for road repair and maintenance, and for maintenance on drains.

Dan Wisbon – stated he supports continuing the district, assessing \$50-\$100 per parcel; funds can be used to sealcoat the road; suggested residents get together to arrange one garbage company for the street and forming a committee of property owners to oversee the road and drain conditions.

Ken Krolak – Asked how this process of renewing the special assessment works, suggested assessing \$100 per parcel.

Treasurer Cindy Wisbon responded that this is the first of two public hearings, the second and last public hearing will be October 10, 2023 at 7:00 pm, another notification will be mailed to all property owners, the second meeting is when the final assessment amount will be determined.

P. Perry moved supported by K. Cousino, to close the public hearings at 7:37 pm. Motion carried.

P. Perry moved supported by C. Wisbon, to open the regular board meeting at 7:37 pm. Motion carried.

4) Resolution Petee’s Colony Special Assessment District:

C. Wisbon moved supported by P. Perry to adopt the resolution initiating the renewal of Petee’s Colony Special Assessment District. Roll called; C. Wisbon – yes, P. Perry – yes, S. Mishka – yes, K. Cousino – yes. Motion carried.

C. Wisbon moved supported by K. Cousino to adopt the resolution renewing Petee’s Colony Special Assessment District, each parcel will be assessed \$100 each year, for three years. Roll called; C. Wisbon – yes, P. Perry – yes, S. Mishka – yes, K. Cousino – yes. Motion carried.

5) Resolution Morin Point East Special Assessment District:

C. Wisbon moved supported by P. Perry to adopt the resolution initiating the renewal of Morin Point East Special Assessment District as presented. Roll called; C. Wisbon – yes, P. Perry – yes, S. Mishka – yes, K. Cousino – yes. Motion carried.

6) AT&T Metro Act Right of Way Permit Extension:

K. Cousino moved supported by P. Perry to accept the contract with AT&T for the Metro Act Right of Way, as presented. Motion carried.

7) Morin Point Fire Department Parking Lot Restoration:

C. Wisbon stated three bids were received for the Morin Point Fire Department parking lot restoration project; Monroe Asphalt: \$53,070; Henry W. Bergman: \$65,424.75; Jennite Company: \$54,675. Discussion was held.

P. Perry moved supported by C. Wisbon to accept and enter into agreement with Monroe Asphalt for the completion of work as quoted to the Morin Point Fire Department parking lot, in the amount of \$53,070. Roll called; C. Wisbon – yes, P. Perry – yes, S. Mishka – yes, K. Cousino – yes. Motion carried.

8) Waive Permit Fee for Township Hall Roof Project:

P. Perry moved supported by C. Wisbon to waive the permit fee for the township hall roof replacement. Roll called; C. Wisbon – yes, P. Perry – yes, S. Mishka – yes, K. Cousino – yes. Motion carried.

9) Resignation from Gary Wilmoth:

C. Wisbon moved supported by K. Cousino to accept, with regrets, the resignation of Gary Wilmoth as township supervisor. Motion carried.

10) Supervisor Position:

P. Perry moved supported by C. Wisbon to advertise for the supervisor vacancy, request interested individuals to submit a resume and letter of interest to the township clerk by October 2, 2023; the appointment will be made at the October 10, 2023 board meeting. Motion carried.

11) Custodial Contract:

P. Perry moved supported by K. Cousino to accept the custodial contract renewal with Jennifer Mishka as presented. Roll called; C. Wisbon – no, P. Perry – yes, S. Mishka – abstain, K. Cousino – yes. Motion carried.

12) Snow Plowing Contract:

K. Cousino moved supported by P. Perry to advertise for the acceptance of bids for snow plowing contract as presented, bids will be accepted until October 2, 2023, and presented at the October 10, 2023 board meeting. Motion carried.

13) Municipal Agreement for Election Services:

Clerk Kim Cousino presented an agreement with the City of Luna Pier to enter into a municipal joint early voting site agreement, to jointly conduct the required nine days of early voting prior to every state and federal election. Discussion was held.

P. Perry moved supported by C. Wisbon to accept the agreement for election services between Erie Township and the City of Luna Pier. Motion carried.

14) Resolution Establishing Early Voting Precinct:

P. Perry moved supported by C. Wisbon to adopt the resolution establishing early voting precincts at the Erie Township Hall, as presented. Roll called; C. Wisbon – yes, P. Perry – yes, S. Mishka – yes, K. Cousino – yes. Motion carried.

15) Boss Engineering Contract for Services:

K. Cousino moved supported by C. Wisbon to accept the contract with Boss Engineering, for civil engineering services for the Nasser Truck Stop construction at 3949 Luna Pier Rd. Roll called; C. Wisbon – yes, P. Perry – yes, S. Mishka – yes, K. Cousino – yes. Motion carried.

PUBLIC AND BOARD MEMBER COMMENT:

Theresa Pobee-Mensah - inquired on the process of filling the supervisor vacancy. Trustee P. Perry responded that the board has 45 days to appoint an individual to fulfill the remainder of the supervisors unexpired term, the board will accept resumes and letters of interest, with plans to make an appointment at the next board meeting.

ADJOURNMENT:

K. Cousino moved supported by C. Wisbon, to adjourn meeting at 7:59 pm. Meeting adjourned.

Kimberly Cousino
Clerk