

PARK COMMISSION

Erie Township

Erie, Michigan

Regular Meeting

October 7, 2021

**1. CALL TO ORDER**

The Regular Meeting of the Erie Township Park Commission was called to order at 7:02 pm at the Erie Township Hall, 2065 Erie Rd. Erie, Michigan.

**2. ROLL CALL**

Jackie Cowdrey Present

Melissa Bomia Absent - Excused

Jennifer Mishka Present

Darlene Andrzejewski Present

Diane La Plante Present

Also present: Kim Cousino, Recording Secretary

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**4. APPROVAL OF MINUTES**

Diane La Plante moved, supported by Jennifer Mishka to accept the minutes from July 1, 2021 as presented. Motion carried.

**5. BUDGET**

Jennifer Mishka moved, supported by Jackie Cowdrey to accept and place on file the budget ending September 30, 2021 as presented. Motion carried.

## **6. Monthly Meeting Date Change**

Jackie Cowdrey stated that the meetings are currently held the first Thursday of every month, this does conflict with commissioner's schedules. Discussion was held.

Jennifer Mishka moved, supported by Jackie Cowdrey to hold regular park meetings on the second Thursday of every month. Motion carried.

## **7. Purchase of Flag Poles with Lights**

Jackie Cowdrey stated that the park commission has already approved the purchase of flag poles for each park, however they will need lighting. Discussion was held over two different lighting options to install on the flag poles.

Jackie Cowdrey moved, supported by Diane La Plante to purchase three disk halo solar lights from Carrot-Top, for \$97.99 each. Motion carried on a roll call vote, all in favor.

## **8. Amend Park Rental Agreement**

Discussion was held over the current park rental agreement and adding language regarding park renters bringing in inflatables, dunk tanks, bounce houses, etc. Jackie Cowdrey stated that according to risk management the renter(s) should provide proof of liability insurance to the township if they want to have them at their event at the park.

Jackie Cowdrey moved, supported by Jennifer Mishka to amend the park rental agreement as presented, language being added is: *Applicant must provide proof of liability insurance if inflatable amusement rides, dunk tanks, etc. are going to be used at the park.* Motion carried.

Jackie Cowdrey moved, supported by Jennifer Mishka to rescind her motion approving the park rental agreement change as presented. Motion carried.

## **9. Estimate from Erie Tree for Removal of Tree from Morin Point Park**

Jackie Cowdrey informed the commission that a large tree fell at Morin Point Park on September 22, 2021. Kim Cousino called numerous tree companies to provide an estimate on clearing the tree and taking down the remainder of it, Michael LaPointe was the only call back received. Michael did go to the park on September 22 and cleared the part of the tree that had fallen and was blocking the road, he will charge \$400 for the clearing & removal of the fallen tree; the quote to remove two thirds of the tree that is still standing is \$1,200; stump removal will be \$200.00.

Diane La Plante moved, supported by Jackie Cowdrey to approve the estimate from Erie Tree Service, as presented, tree removal being \$1,600, and stump removal being \$200; for a total of \$1,800. Motion carried on a roll call vote, all in favor.

## **10. Old Business**

### **a. Parking lot repair at Maplewood Park**

Jackie Cowdrey reported that the parking lot repair is completed at Maplewood Park.

### **b. Re-stripping and sealing of parking lot at South Erie Park**

Jackie Cowdrey reported that the sealing and striping of the South Erie Park parking lot is complete.

## **11. Member and Public Comment**

Diane La Plante asked for discussion regarding property owners that abut the park, installing gates on the township park fence to access the park from their backyard be added to the next meeting agenda.

Diane La Plante asked if it is necessary for the park commission to meet in November and December, and if they do not, then a January meeting date should be set now. The regular meetings will now be the second Thursday of each month, as needed, the first meeting in 2022 will be January 14, 2022. Scheduling of ball leagues will be done at the January 14, 2022 meeting.

Discussion over league fees began, It was suggested that the park rental agreement be amended to charge Erie little league teams a maintenance fee of \$50 for the season; the Erie men's league would be a maintenance fee of \$50 per team for the season; non-resident leagues would pay \$100 for each reservation. The park agreement will be edited to reflect liability insurance requirements for inflatables and league fee's and will be presented at the next meeting for approval.

Jennifer Mishka reported that she asked Danny Taylor to remove two tetherball poles at South Erie Park that haven't been used in years.

## **12. Adjournment**

Diane La Plante moved, supported by Jackie Cowdrey to adjourn the meeting at 7:42 p.m. Motion carried.

Kimberly Cousino  
Recording Secretary

