

**PARK COMMISSION
Erie Township
Erie, Michigan
Regular Meeting
June 5, 2019**

1. CALL TO ORDER

The Regular Meeting of the Erie Township Park Commission was called to order at 7:40 pm at the Erie Township office, Erie road, Erie, Michigan.

2. ROLL CALL

Kevin Skaggs	Present
Eric Carsner	Present
Jennifer Mishka	Present
Darlene Andrzejewski	Present
Diane La Plante	Present

Also present: Kristine Crammond, Recording Secretary.

3. APPROVAL OF MINUTES

Darlene Andrzejewski made a motion to approve the minutes from the January 24, 2019 Park Commission meeting. Jennifer Mishka seconded. Motion carried.

Jennifer Mishka made a motion to approve the minutes from the May 7, 2019 Park Commission meeting. Eric Carsner seconded. Motion carried.

4. REVIEW OF BUDGET

The Budget report ending 05/31/19 was presented and reviewed. Kevin Skaggs stated the available budget is currently 15,675.88. The increase cost in Repair and Maintenance line item was discussed. The activity report for Erie Township of transactions from May 1, 2019 through May 31, 2019 was not provided. The Park Commission is requesting a list of receipts. Kevin Skaggs would like clarification of the \$2,490.00 item on the May Budget report under Repair and Maintenance. Approval of the May Budget report pending clarification of the Repair and Maintenance item.

5. BUSINESS

A. South Erie / Grace Connolly Park flooding update

Kevin Skaggs stated the flooding in the area is unprecedented and that the Township is doing all that is possible to rectify the problem.

B. Maplewood trees / trimming

Kevin Skaggs stated Erie Tree Service will begin trimming the trees at Maplewood Park as soon as the ground dries enough to handle his trucks and equipment.

C. Review bids for parking lot sealing and coating and striping at Maplewood Park

There were two bids for the parking lot at Maplewood.

1. Paul Bergman, Genoa, Ohio - \$4,765.00
2. Bryant Asphalt Paving , LaSalle, Michigan – 3,290.00

The two bids were reviewed and discussed. Darlene Andrzejewski made a motion to approve the bid from Paul Bergman. Jennifer Mishka seconded.

Vote

Eric Carsner	approve Bergman
Darlene Andrzejewski	approve Bergman

Jennifer Mishka approve Bergman
Diane La Plante approve Bergman
Kevin Skaggs approve Bergman

Kevin Skaggs will provide bid information to the Township Clerk. Work to begin as soon as possible.

D. Review Park Rental Agreement and Park Rules

Under Erie Township Park Rules, Bullet point # 1; Remove - April 1 to October 15 and remove 9: am to 10:00 pm. These parks are used at will-basis. No dates or time tables. Parks are used all year.

Under Erie Township Park Rules, Bullet Point # 9; Remove- All vehicles must be outside of the park and parking lot by 10:00 pm. Parking lot gates will be locked at 10:00 pm.

Under Erie Township Parks Rental Agreement, Bullet Point # 6; Remove – The Parks open at 9:00 am and close at 10:00 pm. Please adhere to these operating times.

Kevin Skaggs is asking the Township to review the Park Rules and Park Rental Agreement and make changes.

6. PUBLIC COMMENTS

None

Next meeting is scheduled Tuesday, July 9, 2019 at 7:00 pm.

- ❖ A copy of the Maintenance Person Job description is requested for review by Park Commissioners at the July meeting.

7. ADJOURNMENT

Darlene Andrzejewski made a motion to adjourn. Diane La Plante seconded. Meeting adjourned at 8:40 pm

Respectfully Submitted

Kristine Crammond
Recording Secretary