

**Erie Township Board**  
**Regular Meeting**  
**Erie, Michigan**

June 9, 2020

**CALL TO ORDER:**

The regular meeting of the Erie Township Board was held Tuesday, June 9, 2020 at the Erie Township Hall, 2065 Erie Rd. Erie, Michigan. Cousino called the meeting to order at 7:01 pm. The roll was called and the Pledge of Allegiance recited. Danny Taylor offered an opening prayer.

Bill Frey, Supervisor – Absent - Excused  
Cindy Wisbon, Treasurer - Present  
Kim Cousino, Clerk – Present  
Gary Wilmoth, Trustee - Present  
Mike Grodi, Trustee – Present

Cousino moved supported by Wisbon to appoint Mike Grodi as chair for the meeting. Motion carried.

**B. CONSENT AGENDA:**

- 1) Minutes approval from Regular Meeting April 14, 2020; Special Meetings May 12, 2020; May 19, 2020; May 29, 2020; June 2, 2020
- 2) Building Report March 2020; April 2020; May 2020
- 3) Treasurer’s Report March 2020; April 2020; May 2020
- 4) Police and Blight Report May 2020
- 5) Revenue and Expense Report April 2020; May 2020

Wisbon moved supported by Cousino to approve and place on file consent agenda items 1-5 waiving the reading. Motion carried.

**C. CORRESPONDENCE:**

- 1) Charter Communications
- 2) Delta Dental

Cousino moved supported by Wisbon to approve and place on file correspondence items 1-2 waiving the reading. Motion carried.

Wisbon moved supported by Cousino to amend the agenda adding item #16 – Marquette Center Dr. Motion carried.

**D. PUBLIC COMMENT:**

Morin Point resident, Jim Rizzo, spoke to the board in regards to his appeal to the March Board of Review, zoning questions, and un-cut grass.

**E. BUSINESS:**

**1) Bills Approval:**

Wisbon moved supported by Cousino to approve checks #33638 - #33741 from the general fund including payroll, ACH & EFT in the amount of \$168,280.52. Trust and Agency checks #1571 - #1574 in the amount of \$1,584.00. Roll was called. C. Wisbon – yes, G. Wilmoth – yes, M. Grodi – yes, K. Cousino – yes. Motion Carried.

**2) 2020 – 2021 Budget Public Hearing:**

Wilmoth moved supported by Cousino to close the regular meeting and open the public hearing for the 2020-20201 budget. Motion carried on a roll call vote, all in favor.

Discussion was held over the propped budget.

Wisbon moved supported by Wilmoth to close the public hearing and open the regular meeting. All in favor.

Grodi re-opened the regular meeting at 7:09 p.m.

**3) Adoption of 2020-2021 Budget:**

Wisbon moved supported by Wilmoth to adopt the 2020-2021 budget as presented. Motion carried on a roll call vote, all in favor.

Wilmoth thanked Wisbon for preparing the budget.

**4) Flood Plain Ordinance Amendment:**

Cousino moved supported by Wilmoth to adopt Ordinance #71-D Floodplain Ordinance Amendment as presented, waiving the reading. Motion carried on a roll call vote, all in favor.

**5) Road Closure Request for St. Joseph Festival:**

Wisbon moved supported by Cousino to approve the road closure request for the St. Joseph Festival as presented. Motion carried.

**6) St. Joseph Festival Resolution:**

Wisbon moved supported by Wilmoth to adopt the St. Joseph Festival Resolution as presented, waving the reading. Motion carried.

**7) MTA Membership Renewal:**

Wisbon moved supported by Cousino to approve the MTA membership renewal in the amount of \$2,886.33. Motion carried on a roll call vote, all in favor.

**8) Michigan Association of Planning Membership Renewal:**

Cousino moved supported by Wisbon to approve the Michigan Association of Planning membership renewal in the amount of \$675. Motion carried on a roll call vote, all in favor.

**9) Monroe County Aerial Imagery:**

Wisbon moved supported by Wilmoth to approve the participation in Monroe County Planning and Engagement aerial imager in the amount of \$1,230.13. Motion carried on a roll call vote, all in favor.

**10) J. Henry Lievens Withdrawal from Legal Representation:**

Wilmoth moved supported by Cousino to accept Henry Lieven's resignation for legal representation. Motion carried.

**11) Assessor Kathleen McElroy Resignation:**

Wilmoth moved supported by Wisbon to accept Kathy McElroy's resignation as township assessor effective June 4, 2020. Motion carried.

**12) Appointment of Township Assessor:**

Julie Durocher was the only application submitted for the township assessor position. Wisbon stated she had a telephone conversation with Julie and recommends hiring her. Grodi stated he reached out to Julie's references and they are all provided positive feedback. The assessing position is considered permanent part time, be available in the office one day per week, and will be accessible by phone & email.

Wilmoth moved supported by Cousino to hire Julie Durocher as township assessor. Motion carried on a roll call vote, all in favor.

Wilmoth moved supported by Wisbon to appoint Cindy Wisbon and Kim Cousino to negotiate employment terms with township assessor, pay not to exceed \$13/parcel. Motion carried on a roll call vote, all in favor.

### **13) Engineering Services for South Erie Park:**

Discussion was held over the consistent flooding issues at South Erie Park and Adeline Subdivision. Grodi stated the township should engage in engineering service to provide guidance and solutions to the problem. Wilmoth stated that he spoke with Dan's Excavating and they agreed to install a dike alongside the expressway. Two engineering service quotes were received, from Spicer Group in the amount of \$26,500 and Mannik & Smith Group in the amount of \$16,880. Cousino read the proposal from Mannik and Smith Group.

Wilmoth moved supported by Cousino to accept the agreement for services with Mannik and Smith Group. Motion carried on a roll call vote, all in favor.

### **14) Morin Point Fire Dept. New Hire: Daniel Rose:**

Cousino moved supported by Wilmoth to approve Morin Point FD new hire Daniel Rose subject to the standard probationary period. Motion carried.

### **15) Erie Township Response and Preparedness Plan & Re-opening of Township Hall:**

Wisbon moved supported by Cousino to open the township back up to the public and resume regular hours on Monday, June 15, 2020. Motion carried.

Cousino moved supported by Grodi to appoint Kim Cousino and Mike Grodi to review the COVID plan and report back to the board. Motion carried.

### **16) Marquette Center:**

Wisbon stated a resident contacted her about renaming Marquette Center to Streetman. According to MCRC the township will need to adopt a resolution to approve the plat change, MCRC will approve and will record change at the register of deeds, and new signs will need to be purchased and placed.

Wilmoth moved supported by Cousino to engage township attorney to draft a resolution to rename Marquette Center to Streetman. Motion carried.

**PUBLIC COMMENT:**

None.

**ADJOURNMENT:**

Wilmoth moved supported by Cousino to adjourn at 8:27 pm. Motion Carried.

Kimberly Cousino  
Clerk