

# Erie Township

Monroe County, Michigan

2065 Erie Road, P.O. Box 187, Erie, MI 48133-0187 (734-848-4530)

## ZONING PERMIT APPLICATION

(References to "Section" and "Article" refer to the Erie Township Zoning Ordinance. They are provided to assist the applicant. The references highlight parts of the Ordinance that may be applicable but do not necessarily identify all parts that apply.)

**Important Notice to Applicants:** This application must be completed in full and the required number of copies submitted to the Zoning Administrator (see #15). All questions must be answered completely. If additional space is needed, number and attach additional sheets. Approval of this application is required before a Zoning Permit can be issued. The erection of a building or structure, or excavation for any building or structure, prior to the issuance of a Zoning Permit is a violation of the Zoning Ordinance.

**1) APPLICANT:**

Name	Street Address	City / State / Zip Code	Telephone #
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**2) Applicant's Interest in Property:**     Owner     Lessee     Buy Option     Other/Specify:

**3) Property Address:** \_\_\_\_\_ between \_\_\_\_\_ and \_\_\_\_\_ Roads

<p><b>4) Legal Description</b> (attach sheet if necessary)</p>	<p><b>12) This application is made for a:</b>  Refer to Article 10 – 15 to determine whether the proposed use/building is classified as a "Use Permitted by Right," "Special Land Use," or "Accessory Use/Building," according to the District in which it is to be located.</p> <p style="text-align: center;">(check <b>all</b> that apply)</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;"></th> <th style="width: 10%; text-align: center;">New</th> <th style="width: 10%; text-align: center;">Addition or Alteration</th> </tr> </thead> <tbody> <tr> <td>Dwelling (Sec. 19.13)</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Temporary Dwelling (Sec. 19.12)</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Principal Permitted Use (other than Dwelling)</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Specify:</td> <td></td> <td></td> </tr> <tr> <td>Open Space Community (OSC, Art. 12)</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Platted Subd.    <input type="checkbox"/> Yes    <input type="checkbox"/> No</td> <td></td> <td></td> </tr> <tr> <td>Condominium Subd.    <input type="checkbox"/> Yes    <input type="checkbox"/> No</td> <td></td> <td></td> </tr> <tr> <td>10) Deed restrictions on parcel:    <input type="checkbox"/> Yes    <input type="checkbox"/> No</td> <td></td> <td></td> </tr> <tr> <td>11) Names, addresses, phone #s of all other persons, firms or corp. having legal or equitable interest in the land:</td> <td></td> <td></td> </tr> <tr> <td>a)</td> <td></td> <td></td> </tr> <tr> <td>b)</td> <td></td> <td></td> </tr> <tr> <td>c)</td> <td></td> <td></td> </tr> <tr> <td>d)</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>				New	Addition or Alteration	Dwelling (Sec. 19.13)	<input type="checkbox"/>	<input type="checkbox"/>	Temporary Dwelling (Sec. 19.12)	<input type="checkbox"/>	<input type="checkbox"/>	Principal Permitted Use (other than Dwelling)	<input type="checkbox"/>	<input type="checkbox"/>	Specify:			Open Space Community (OSC, Art. 12)	<input type="checkbox"/>	<input type="checkbox"/>	Platted Subd. <input type="checkbox"/> Yes <input type="checkbox"/> No			Condominium Subd. <input type="checkbox"/> Yes <input type="checkbox"/> No			10) Deed restrictions on parcel: <input type="checkbox"/> Yes <input type="checkbox"/> No			11) Names, addresses, phone #s of all other persons, firms or corp. having legal or equitable interest in the land:			a)			b)			c)			d)					
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### FOR TOWNSHIP USE ONLY

<b>Application Number:</b>	<b>Tax Parcel Number:</b>												
<b>Date Received:</b>	<b>Date of Final Action:</b> -    -												
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2)													
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**Notes:**

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**13) Detailed Description:** Provide a detailed description of the proposed actions being applied for, including any proposed uses of land and/or proposed uses of existing and new buildings. If a dwelling is being proposed, include information on the dwelling's height and floor area (See Art. 21 for definition of "Building Height" and "Floor Area"). If a commercial or industrial use is being proposed, include information on the number of total employees, employees per shift, principal products for sale or manufacture, hours of operation, anticipated truck/delivery traffic, and related operational characteristics. Attach additional sheets if necessary.

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**14) If the parcel or any existing structure(s) are nonconforming, describe each nonconformity** (see Article 9). These nonconformities may apply to such things as, but not limited to, building setbacks, lot area, and lot width.

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**15) SUPPORTING DOCUMENTS:** The following applicable materials must be submitted along with this application form when applying for a Zoning Permit:

**A. Plot Plan:** Sec. 4.02(B) identifies the uses for which Plot Plan approval is required prior to the issuance of a Zoning Permit, such as single-family dwellings. If Plot Plan approval for the applicant's project is required by Section 4.02(B), the applicant shall submit at least 3 copies of both this completed application form and a Plot Plan prepared according to Sec. 4.03(A).

**B. Site Plan:** Sec. 4.02(A) identifies the Uses for which Site Plan approval is required prior to the issuance of a Zoning Permit, such as commercial and industrial uses. If Site Plan approval is required for the applicant's project by Section 4.02(A), the applicant shall submit at least 20 copies of both this completed application form and a Site Plan according to Sec. 4.04(B).

**C. Special Land Uses:** Article 10 identifies what uses are classified as "Special Land Uses," according to each District. If special land use approval is required according to the particular District in which the parcel is located, the applicant must submit at least 20 copies of this completed application form and a Site Plan according to Sec. 4.04. Section 5.06 identifies general standards for the review of special land use applications. The applicant is encouraged (not required) to submit written documentation to support the application according to these standards.

**D. Open Space Communities (OSC):** Article 12 presents the principal provisions applicable to OSC developments. If the applicant is applying for approval of an OSC development, the applicant must submit at least twenty (20) copies of the following: a) this completed application form; b) a Site Plan according to Sec. 4.04; and c) a Conventional Plan according to Sec. 12.03.

**E. Private Road:** Article 19 presents the principal provisions applicable to private roads. If the applicant is applying for approval of a private road, the applicant must submit at least 20 copies of the following: a) this completed application form; b) a Site Plan according to Sec. 4.04 if the road is being proposed in conjunction with a use that requires site plan approval; and c) the information required by Section 19.05.

**F. Proof of Property Ownership:** The applicant must attach proof of ownership of the property subject to the application, such as a tax bill or property deed, or other evidence of interest in the property.

**G. Deed Restrictions:** The applicant must attach a copy of all existing deed restrictions impacting the property.

**16) AFFIDAVIT:** I (we) the undersigned affirm that the foregoing answers, statements, and information are in all respects true and correct to the best of my (our) knowledge and belief. I (we) the undersigned understand that the Zoning Permit applied for, if granted, is issued on the representations made herein and that any Zoning Permit or Building Permit subsequently issued may be revoked because of any breach of representations or conditions, or because of the lack of continued conformance with Zoning Ordinance requirements.

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Applicant Signature(s)

Date

Property Owner's(s) Signature(s)  
(if different than applicant)

Date